

English 11/12
4A
SYLLABUS: 2015-2016

Teacher: Ms Heban

Room Location: Room 224A

Course Length: All year

Voicemail: (419) 473-8383 ext. 7838

Email: MHeban@wls4kids.org

Fees: None

Course Description: Welcome to English. During the course of the semester, we will be working on developing/mastering writing and reading skills. We will have weekly vocabulary/spelling quizzes. This class will also be reading a novel as well.

Daily Guidelines: Here are a few basic guidelines of things you will need to know and do in addition to the rules and guidelines that are written in the school's handbook.

- **Sit in your assigned seat.** We may change seats several times throughout the semester and it is your job to stay in your assigned area so as not to distract your classmates. Please let me know if you have a preference to sit towards the front of the classroom or away from the doors or windows, so I can accommodate you.
- **Raise your hand.** If you have a question or something to say, please raise your hand and wait for me to call on you. You do not need to raise your hand to get up to sharpen your pencil or to throw something away, but please use good judgment on when it's appropriate to do these things.
- **Be respectful of the teacher's and other student's belongings.** Do not touch items on the teacher's desk or any other adult's/student's personal belongings, unless given permission to do so. There are pens and pencils to borrow in a designated area. You are free to use those but remember to turn back in after using.

Materials Needed:

- 1 folder (to keep notes/paper in JUST for this class.
- Notebook paper
- Pens and pencils
- A positive attitude
- Tissues, hand sanitizer and Lysol wipes are not required but are appreciated ☺

Grading Policy: All work (in-class assignments, homework, participation, tests, quizzes) are weighted equally on a point system. If you would like to know your grade at anytime all you need to do is ask and it will be provided. You can also check your grades on Powerschool. The school's grading scale will be followed. See below.

% Grade	Letter Grade
93-100	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
59-0	F

Homework Policy: Homework will be assigned approximately one or two days a week. However, if class time is not managed wisely, more work will need to be done outside of the classroom.

Late Work/Absent Work Policy: Homework is due on the assigned date at the start of class. If homework is not completed when I check it in, you will spend 5 minutes after class in my classroom (being late to the next block due to this will not be considered excused). Even if homework is complete before class has ended, you still owe the 5 minutes. Late work will result in a loss of points determined by the number of days it is late. If you are absent you must get your work from the absent folder. If you are absent you have as many days to complete the work as you were absent. It is **YOUR** responsibility to get your absent work from the folder and/or ask me what you missed.

Other Issues

- 3 Tardies equal a call home and lunch detention with Miss Heban, 6+ equals after school detention, 9+ equals Tuesday School.
- No food or drink in class except water in a clear plastic bottle.
- Sleeping= don't do it
- All students must be in their seats before the bell rings.
- If you need to see a counselor, dean etc. this should be done during your own personal time not during class time.
- Electronics are not permitted in my classroom, unless I authorize it. They must be put away at the start of class. You will receive one warning and one warning only. After your first warning, I will hold on to your phone until the end of the day. Continuous use of electronics when not authorized will result in having to have a parent come pick it up.

Parents Signature _____

Date _____

Students Signature

Date
